



Eric Holcomb, Governor
State of Indiana

Division of Aging

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TO: Division of Aging Assisted Living Providers for Aged & Disabled Waiver and Traumatic Brain Injury Waiver

FROM: Darcy Tower, MSW, Provider Relations Director

DATE: April 13, 2020

RE: Modification to incident reporting guidelines for assisted living providers during COVID-19

On April 7, 2020, the Division of Aging issued guidance to Aged & Disabled and Traumatic Brain Injury providers on the procedure for filing incident reports for waiver participants related to COVID-19.

Upon release of the division's April 7 communication, the division received information that assisted living providers are also filing positive COVID-19 test results through several reporting systems with the Indiana State Department of Health.

In order to reduce administrative burden for assisted living providers, the Division of Aging amends its April 7 communication for assisted living providers, which includes, removing the requirement for assisted living providers to file positive COVID-19 test results, for waiver participants, with the division. Assisted living providers must continue to file positive COVID-19 results with the Indiana State Department of Health.

The Division of Aging will continue to monitor any waiver participant loss of service or facility discharge related to COVID-19. If a facility discharges a waiver resident to another setting (home, hospital, nursing facility) due to a positive COVID-19 test results, please file this information with the Division of Aging Incident Management System as you would for any waiver participant with a loss of service.

The Division is using this data to ensure care managers are notified of participant relocation, so proper supports and services are provided to participants while they are residing in a different location and when they return back to the assisted living facility.

The Division of Aging appreciates provider support in maintaining health and safety of waiver participants as they may be transitioning in-and-out of various environments during this pandemic.

